

Student _____

Date _____

Task observed: _____

Your evaluation of the School-To-Work student should be based on a scale of 1 to 5 for each of the categories listed below. (1=poor; 5=superior). The statements after the number are only suggested interpretations. Please place a check mark in front of the number that best evaluates the STW student for this marking period, and please make any additional comments you feel are important on the back of this page. Thanks!

ATTITUDE TOWARD CO-WORKERS

- 1. Does not get along
- 2. Poor interaction
- 3. Gets along satisfactory
- 4. Works well with others
- 5. Excellent relationship

ATTITUDE TOWARD SUPERIORS

- 1. Disrespectful
- 2. Poor cooperation
- 3. Cooperates when asked
- 4. Cooperates willingly
- 5. Very respectful, helpful

ATTENDANCE & PUNCTUALITY

- 1. Frequently absent/late
- 2. Absent/late often
- 3. Absent/late occasionally
- 4. Seldom absent or late
- 5. Never absent or late

INITIATIVE

- 1. Does not exhibit any
- 2. Very little
- 3. Average
- 4. Needs little direction
- 5. Self-motivated

USE OF WORKING TIME

- 1. Very wasteful
- 2. Wastes time
- 3. Fair use of time
- 4. Keeps busy
- 5. Busy and effective

PERSONAL APPEARANCE

- 1. Does not exhibit any
- 2. Untidy
- 3. Tidy
- 4. Neat, in good taste
- 5. Exceptionally pleasing

ACCURACY OF WORK

- 1. Makes many errors
- 2. Is careless
- 3. Usually accurate
- 4. Careful
- 5. Consistently accurate

CARE OF WORKING AREA

- 1. Very untidy
- 2. Careless
- 3. Keeps area clean
- 4. Keeps area clean; orderly
- 5. Exceptionally clean; orderly

USE OF MATERIALS/EQUIPMENT

- 1. Rough
- 2. Careless
- 3. Adequate
- 4. Careful
- 5. Very careful

RESPONSIBILITY

- 1. Irresponsible
- 2. Evades responsibility
- 3. Accepts responsibility
- 4. Seeks responsibility
- 5. Seeks and handles it well